

CooSUGARFOOT OAKS/CEDAR RIDGE PRESERVATION & ENHANCEMENT DISTRICT (SOCRPED) Meeting

January 3, 2024 at 11:00 AM

SWAG Family Resource Center

District Meeting Minutes

Members Present: Chuck Clark (Chair), Barbara Hamley, Barbara Sacks, Janice Clark and Sadie McBroom

Others Present: Satori Days, Diana Johnson, Candie Nixon, Greta Moreau, William Chason, Julian Ancion, Patrick Irby, Jeff Klugh, Tom Strom, Shanghong Ding, Alexis Caplinger

I. Meeting called to order by Chuck Clark at 11:03 am

II. Approval of meeting minutes from November 1, 2023

- a. Motion to approve the meeting minutes by Barbara Sacks, seconded by Barbara Hamley, motion approved

III. Old Business

- a. Retroactively approve Chair's signature authorization for liability insurance application
 - Satori Days, (Community Support Services "CSS" , Community Stabilization Program Manager) provided summary that the Council had previously approved the authorization for public official liability insurance, which was the incorrect insurance coverage and the Chair needed to sign new documents for the general liability insurance coverage
 - Motion to retroactively approve Chair's signature authorization for liability insurance application by Barbara Hamley, seconded by Barbara Sacks, motion approved.
- b. Liaison Updates
 - Solid Waste code language updates
 - Patrick Irby (Solid Waste and Resource Recovery Waste Collection and Alternatives Manager) provided updates on additions to the District's Chapter 71 code to include each unit must have a minimum of a 64 gallon trash can. Patrick Irby also mentioned concerns of implementing the 64 gallon trash cans when the County's minimum is 35 gallons.
 - Patrick Irby stated there were 14 parcels that have trash cans that were 35 gallons and currently do not overflow with trash. Chuck Clark asked if language can be added to the District's code regarding if a resident is cited for overflow that they will have to increase their trash can from 35 gallons to 64 gallons. Patrick Irby mentioned the District's code can be updated to reflect the overflow

requirement to increase the trash can, but requested to wait to update the District's code and to monitor the code violations on the new updates

- Patrick Irby provided a County wide update that all trash must be securely contained in bags, with no loose garbage to decrease littering
- Barbara Hamely mentioned concerns that some residents may not be able to read their notice slips due to the inability to read and the inability to read English.
 - Greta Moreau (Code Administration Interim Director) and William Chason (Code Administration Code Officer) mentioned they do have pamphlets in Spanish and asked if the community would let them know who cannot read and cannot read English so they may provide proper pamphlets for the residents.
- Barbara Sacks mentioned some trash cans have multiple sticker notices on the trash can and is there a limit as to how many can be placed on a trash can
 - William Chason, Code Officer, mentioned the previous Code Officer placed several notices on trash can and he would only place one sticker notice on the trash can and if he notices an additional violation he will send a letter to the property owner. If the resident speaks Spanish, he will use his language translator app to speak with the resident about the trash can.
 - Alexis Caplinger mentioned for the Spanish speaking residents, provide magnets and notices in Spanish and in picture images to explain which trash goes in which trash can
 - i. Candie Nixon, (CSS Assistant Director), reiterated the need to educate the tenant and landlord of proper disposal of trash and proper ways to recycle. Candie Nixon also mentioned liability concerns when requiring landlords in the district only to adhere to minimum trash can sizes and concerns that the cost of the increase in trash can size may go to the tenant
 - ii. General discussion on ways to send out letters, notices, and working with the SWAG Resource Center to educate both residents and property owners on properly disposing trash

IV. New Business

a. FY 2024 budget review and project priority planning

- Satori Days presented to the Council the FY 24 approved budget highlighting revenue and expenses to include mentions of cost estimate of sidewalk projects, community projects not budgeted for FY 24(remaining balance of community sign and fencing repairs), and the request from CSS Fiscal to increase budget for cameras due to monthly cost increase.
 - General discussion on continuing to pay for cameras that are not working.
General consensus for the County Attorney to reach out to Alachua County Sheriff Office to inquire if they would be interested in taking ownership of the cameras
- Thomas Strom, (Public Works Transportation Engineer Manager) provided status of project design and sidewalk cost estimate for SW 6th Place at \$155,107.89 as of January 2, 2024. The cost of the sidewalk exceeded the amount budgeted for FY 24. General discussions to allow the Council's budget to accumulate funds before starting the sidewalk project
 - Chuck Clark mentioned there were discussions on possible bonds and grant opportunities for sidewalks. Satori Days will research possible bonds and grant opportunities.
- Tom Strom and Satori Days provided a status update the community signs were still in the permitting phase with Public Works
- Satori Days provided a list of current community projects and requested the Council to rank their community projects by order of importance. General consensus by the Council to bring back list of project priorities at the March meeting

b. County Service Agreement Discussion

- Agenda item was tabled

c. Timeline proposal for projects currently in progress

- Agenda item was tabled

d. Sunbiz and Special District registration update

- Agenda item was tabled

V. Public Comments

- a. None

VI. Council Comments

- a. Chuck Clark mentioned he invited the SARS Property Management to attend the district's meeting and no representatives were in attendance to today's meeting
- b. General discussion of the need to get more people in the community involved in the Council who have a vested interest in the community
- c. Chuck Clark mentioned the cable wires were still sticking up from the ground near SW 10th and 11th Place.
 - Public Works will follow up on cable wires in right of way
- d. Chuck Clark requested Code Administration to assess vacant properties within the district where one appeared to have been burned down.
 - Code Administration will assess vacant properties
- e. Chuck Clark mentioned the need to repair fencing within the district and provided historical context that the Council was able to get 2 quotes but unable to get a 3rd quote.
 - Diana Johnson (County Attorney) and Satori Days will research the ability to move forward with 2 quotes for fencing repairs
- f. Chuck Clark requested more information on Sunshine Laws
 - Diana Johnson provided a brief overview of Sunshine Laws in two aspects: public records and meetings. She highlighted that meetings and minutes were public records, meetings must be publicized to the public, meetings must be held in a public place, and council members cannot speak to other council members about council business outside of a meeting. Diana Johnson mentioned she would provide a brief handout of the Sunshine Laws at a later date

VII. Meeting adjourned at 12:15 pm